Office of the Attorney General

Human Resources Indiana Government Center South, 5th floor 302 W. Washington Street Indianapolis, IN 46204 jobs@atg.state.in.us 317-232-7979 (fax)



JOB POSTING

Interested candidates should send their resume via regular mail, email (as a Word document) or facsimile to the address or phone number shown above. The Office of the Attorney General is an Equal Opportunity Employer.

INTERMITTENT LAW CLERK Transportation /Section

The law clerk is a full-time intermittent position assigned to the Transportation Section and is supervised by the section chief. The law clerk will assist the section chief and deputy attorneys general in preparation of litigation involving government agencies and perform other duties of the office as may be assigned from time to time.

Qualifications

- · Enrollment in law school, evening classes.
- Candidate will have completed at least one year
- Ability to identify, analyze and research legal issues;
- · Ability to draft preliminary pleadings;
- Good computer skills, preferably with Microsoft Office.
- Westlaw experience required.